

## To all Members of the Engineering Education Technical Division, IEM



## 21<sup>ST</sup> ANNUAL GENERAL MEETING (AGM)

Notice is hereby given that the 21st Annual General Meeting of Engineering Education Technical Division (E2TD), IEM will be held on 5<sup>th</sup> August 2017 (Saturday) at the Auditorium Malakoff, Ground Floor, Wisma IEM, Petaling Jaya at 11.00 a.m.

### AGENDA

1. Opening Address by the Chairman of the Division for session 2016/2017
2. Confirmation of the Minutes of the 20<sup>th</sup> Annual General Meeting held on 7<sup>th</sup> August 2016
3. Matters Arising
4. Secretary's Report for the Session 2016/2017
5. To receive and adopt the Financial Statement for the year ending 31 December 2016
6. Election of Office Bearers for Session 2017/2018
7. Address by the Chairman for Session 2017/2018
8. Any Other Business

Your presence will contribute to the success of this meeting.

Thank you.

**Ir. Prof. Dr. MANDEEP SINGH**  
Chairman  
Engineering Education Technical Division, IEM

**BEM Approved CPD/PDP Hours: 2**  
**REF: IEM17/HQ/275/AGM**

*(Note: The AGM would be held in conjunction with a "E2TD Prestige Talk" starting at 9.00 a.m. at Wisma IEM, PJ)*

### DONATIONS TO IEM NEW BUILDING

**Members are urged to consider donating generously towards the IEM Building Fund.  
All contributions are deeply appreciated.**

### CPD HOURS CONFIRMATION

Member Name :

Signature :

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Membership no: \_\_\_\_\_

**Date : 5<sup>th</sup> AUGUST 2017**